Disability Awareness Starts Here (DASH)
Board Meeting Minutes

Date: Monday, September 12th, 2016, noon to 2:00 at , 704 Lawrence Street

Attendees: Marion Huxtable, Bonnie Bolster, Miranda Nash, Travis Rowland, Pat Teal

Absent: Celica Frye, Leesa Monroe

Additions to Agenda:

UGN Day of Caring event planning

Minutes:

Marion moves to approve the August minutes, Bonnie seconds. All Approve.

Treasurer's Report:
DASH regular acct. balance: $3529.95. Emergency acct. balance: $528.69.
Check for post office box for $60 will be paid and posted next month. The Bluehost domain will be renewed, the rate has changes and Bonnie will let us know what the cost is.

Memorial Bench; Fund Raising:

Marion last contact with Hilary Whittington, Hilary said they had a quote for a $3000.00 bench from a local source, but they are going to look for something less expensive. Marion is concerned about the timeline, she would like to have the bench installed before opening of new hospital construction. Marion would like to start fund raising now even without a current bench picked out and priced. She would like to send out letters to a group of possible contributors.

Marion put together a list of ways to raise money and Bonnie provided a list of possible contributors. Marion suggested compiling a list of Lynn's friends, and family, as well as his church, to add to the list of possible contributors.

Bonnie will send Marion a list of reporters that have written about DASH events in the past to contact about writing an article, as well as ads/press releases about Lynn and anything with helpful information.

Marion will go down to the leader and speak with Alison Arthur reporter and assistant editor about writing an article.

Marion will contact the Rotary about being able to apply the rest of the grant funds available to the bench. Marion would like to know if Bonnie will set up a separate funds for donation for the Hospital bench.

ACA Grant Publicity:

Bonnie can provide DASH boiler plate text, mandatory credits, appropriate graphics, and has had several examples of previous ads and press releases to write a DASH publicity ad in the paid perspective newspaper section. Marion will also talk to Allison Arthur from the leader about a paid perspective ad.

Travis suggested that an article just about the website may be kind of dry and thinks we should write an article about the work that DASH does and who DASH is that also highlights the website.

Travis suggested we use the funding to do work at the same time, using social media to promote the website. Travis would like to use funds that are not used for the traditional advertising, like the newspaper, to put into a fund for online ads and marketing.

Bonnie will produce graphics and content to send them to Travis. Travis will put together 3 ads, an Accessible restaurant guide, accessible venue guide, accessible maps guide.

Restaurant, Venues Brochures and Maps:

Bonnie has maps and holders for Travis and Pat. Pat is unsure she will be able to do much distributing in the coming weeks.

Bonnie will need the Guides and map tracking numbers by the end of the week for next Monday's ACAC meeting.

Bonnie pointed out that the three hearing assistance symbols on the map file, only the one on the courthouse of the symbols appeared on the new printed maps. The file sent to SOS for printing and Jill for posting has a hearing assistance symbol on 3 public buildings, but it's only on the Courthouse on the printed map and online (although so faintly it's not readable there). The problem must be something in the file Tyler created. The printed map is a done deal but it may be possible to paste the symbol where needed on the online version. Fortunately in the hearing assistance symbol explanation on map back there are phone numbers for all 3 buildings and a paragraph saying a Hearing Assistance Devices Available at Several Port Townsend Facilities page will be posted on our new website this month.

Website update:

Travis will take over as website administrator, Bonnie will continue to put page content together, receive DASH emails and forward or respond as appropriate. Travis will format the content for the website and work with Jill directly. Bonnie thinks with Travis's help the website will be able to launch by end of September or early October.

Parking at the Chimacum Post Office:

Marion has not received a response from the letter she sent to the Chimacum post office about the disabled parking issue. The ADA guidelines state that the stall having only one corridor on the side instead of two is ADA compliant, and there is nothing further we can do.

UGN; Day of Caring: 9am-12 Friday, 10-12 Saturday.

Travis got in touch with Magdalen from YPN, Young Professionals Network, and they discussed Assume a Disability Day combined with Trail Evaluation Day for this Friday and Saturday, September 16th and 17th for a day of caring event. Travis did a community volunteer opportunities radio segment on KPTC Port Townsend, UGN liked our project so much that they chose it to highlight Day of Caring. There was also an article in the Leader about UGN, Day of Caring and the Trails project.

Travis is unsure how useful the UGN portal is for DASH. The portal is used by UGN to sign up and track volunteers.

Volunteers will see what an ADA trail looks like and what to look for when evaluating. . After the training is complete volunteers will assume a disability, and evaluate an assigned trail in the Fort using the trail evaluation form, derived from the guidelines that were published for ADA compliant trails.

Travis will see if he can get a wheelchair and walker from ECCHO. Bonnie has masks, at least one white cane and other supplies. She will get them to Travis.

Next meeting: Tuesday, October. 4th, 2016, 12:00 pm to 2:00 pm, at the Community Center..